

Notes for Undergraduate Studies Committee Meeting - 11/10/08
Last Updated – 11/17/08

I. Old Business: DLE requirements

Need to provide an update to Amy Johnson, Faculty Senate President, in time for the March meeting of the University Faculty Senate.

Date: Mon 3 Nov 21:23:40 EST 2008

From: "Dr. Amy Nagorski Johnson" <ajohnson@UDel.Edu> [Add To Address Book](#) | [This is Spam](#)

Subject: Senate question

To: John Madsen <jmadsen@UDel.Edu>, Karren Helsel-Spry <karren@UDel.Edu>

John,

A question came from the floor today re: DLE courses. Could you, in all your free time :) send me an update for the March Senate meeting? Let me know how many DLE's are approved & anything else I can do with smoke & mirrors. Thanks!

--

Amy Nagorski Johnson, PhD, RNC
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II. New Business:

a. Restricted Majors at University of Delaware ([attachment](#))

Summary: Motion from the floor of the October Meeting of the Faculty Senate to send the Internal Transfer Policy to Committee. Executive Committee has asked UGS to examine the new guidelines and make recommendations.

Date: Sun 26 Oct 11:37:41 EDT 2008

From: "Dr. Amy Nagorski Johnson" <ajohnson@UDel.Edu> [Add To Address Book](#) | [This is Spam](#)

Subject: Internal transfers

To: John Madsen <jmadsen@UDel.Edu>

Cc: Karren Helsel-Spry <karren@UDel.Edu>, Cihan Cobanoglu <Cihan@UDel.Edu>

John,

As you know, there was a motion from the floor of the Senate at the October meeting to send the Internal Transfer Policy to Committee. This policy was developed by the Deans and administration to serve as a guide for students. Some of the issues include:

1. Equity problem - restricted majors (ie all of business is restricted)
2. Developed by administration without Senate input
3. Gateway courses of majors need to be open to all students
4. GPA requirement of 2.0 for unrestricted majors
5. Twice a year time line for "application to transfer" will result in "one more year" for many majors as the dates are NOT consistent with the content of the majors.
6. Question of uniform policies across campus

The Executive Committee has asked that the Undergraduate Studies Committee examines the new guidelines and make recommendations. Please forward your concerns and recommendations to the Coordinating Committee, who will review this after you. Karren can give you additional materials, as requested. I will forward you the emails I have received that delineate the problems, too.

Thanks.

--

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Date: Sun 26 Oct 11:41:34 EDT 2008

From: "Dr. Amy Nagorski Johnson" <ajohnson@UDel.Edu> [Add To Address Book](#) | [This is Spam](#)

Subject: [Fwd: transfer/change of major]

To: John Madsen <jmadsen@UDel.Edu>

Cc: Karren Helsel-Spry <karren@UDel.Edu>

Email of concern on internal transfers

----- Original Message -----

Subject: transfer/change of major

Date: Fri, 17 Oct 2008 15:46:43 -0400

From: Sue Clark <sclark@UDel.Edu>

Organization: University of Delaware

To: Amy T Johnson <ajohnson@UDel.Edu>

1. Maybe there should be 2 levels of restricted - one that is based on GPA, prerequisites, and portfolios etc and one on Space and accreditation. Nursing has no seats but if they did, we'd still want BISC207 and chemistry done prior to making a decision. Otherwise, we can not make sure students can be successful in the major. I know there are others like that.

You mentioned business. What they really want to do is have prerequisites - ECON151, ECON152 and MATH221. but the only way to do prerequisites is to make a major restricted and sometimes that may not be necessary.

2. Gateway courses - all of the gateway courses we control are open but for nursing the gateway courses are not in our control - biology and chemistry. So far, we've been able to get students a seat in chemistry but not always biology. But it is not that biology doesn't teach as many students as they can in all UD majors. But sometimes students have to wait until the next semester, spring to take the first biology when demand is not so high.

3. Time lines - My biggest problem. We want to see grades in courses for restricted majors. Some majors like business don't take major requirements until junior year but in our college, - nursing, Athletic Training, Health and Phys. Edu, - their major requirements begin immediately. So if I have to wait for grades at the end of the semester,

that's when I want to approve them. If not, the students are behind ONE YEAR in their progression if I wait until the time lines as set out by this policy. I know this does not work for everyone, but it does for us. The other time lines do not work at all.

--

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Comments from UGS: The restricted majors policy was discussed by the committee. Committee members will spend time talking to colleagues about the document and discussion will continue at the 11/18/08 UGS meeting.

Action:

b. Request to revise Minor to include an option with language: International Business Minor/International Business Minor w/ Language ([attachment](#)) ([attachment](#))

Summary: Revision of the current International Business Minor to include an option that includes foreign language courses (current minor may include one language course). New International Business Minor with language requires 21 credits – 9 in International Business and Economics Courses, 9 in International and Region Studies Courses (this is the current International Business Minor), plus completion of at least one course at the 200-level in the language of choice (Arabic, Chinese, French, German, Italian, Japanese, Russian, or Spanish).

Comments from UGS: Madsen to contact Diane Ferry to address concerns that the foreign language courses be taught in the language, and why the recommendation from FLLT that two language courses was not used.

Action:

c. Request to add a Minor: International Business Studies ([attachment](#)) ([attachment](#))

Summary: Request to add a minor in International Business Studies. This is designed for students who may be interested in language and business, but who are not majoring in a business area. The minor is restricted to students not majoring in the Lerner College of Business and Economics. Proposed minor requires 21 credits – 6 credits in core business courses, 9 credits in International Business Courses, 6 credits from Foreign Languages and Literatures (Two courses at the 200-level or above in the language of choice, Arabic, Chinese, French, German, Italian, Japanese, Russian, or Spanish).

Comments from UGS: Some concern expressed about the College with restricted majors is now proposing a minor that would add to the teaching load. Madsen to contact Diane Ferry to address concerns that the foreign language courses be taught in the language and to ask for clarification on admission procedures for the minor and the predicted number of students to enroll in this minor.

Action:

d. Request to revise a Minor in Business Administration ([attachment](#))

Summary: Request to modify minor in Business Administration. This revision to the existing minor is intended for students in degree programs in Economics and those outside of the Lerner College of Business and Economics. Proposed revision reduces the number of credits required from 39 to 18 credits for students in the Economics degree program and 22 credits for students not in the Lerner College.

Comments from UGS: Some concern expressed about the College with restricted majors is now proposing a minor that would add to the teaching load. Madsen to contact Diane Ferry to address concerns about differences in courses required for those students inside vs. outside the College.

Action:

e. Request to add a Minor: Advertising Minor ([attachment](#)) ([attachment](#)) ([attachment](#))

Summary: Request to add a minor in Advertising. Intended to give students from any major an increased understanding of the concepts of marketing, economics, mass communication, and public relations, as well as, the strategies and tactics of advertising management. 21 credits consisting of 12 credits of Marketing and Economics courses, 3 credits in an Art Course, and 6 credits in Communication courses.

Comments from UGS:

Action: UGS Approved 11/11/08.

f. Request to split a Department with in the college of Health Sciences into two departments ([attachment](#))

Summary: Request to split the Department of Health, Nutrition, and Exercise Sciences within the College of Health Sciences into two Departments. 1) Department of Health, Nutrition, and Exercises Sciences and 2) Department of Kinesiology and Applied Physiology. This comes from the Executive Committee, Coordinating Committee had earlier moved this onto the Executive Committee. Department Faculty voted to dissolve the existing Department and to form the two new Departments by a vote of 27 in favor, 7 opposed, 3 abstentions, and 3 absent or not voting. Decision was supported by the College of Health Sciences faculty by a vote of 51 in favor, 6 opposed, and 36 not present. There are no curriculum changes associated with this proposal for the division of the existing department into two new ones.

Date: Fri 31 Oct 14:14:30 EDT 2008

From: "Dr. Amy Nagorski Johnson" <ajohnson@UDel.Edu> [Add To Address Book](#) | [This is Spam](#)

Subject: Division of departments in Health & Exercise Sciences

To: John Madsen <jmadsen@UDel.Edu>

Cc: Karren Helsel-Spry <karren@UDel.Edu>

John,

The Coordinating Committee saw a proposal to divide a department and moved it forward to Executive before it went through the proper Committees. I would appreciate it if your UGS Committee could examine this proposal before Graduate Studies looks at it. Because this is could have complex academic impact, please look at the impact to small department programs as well as the benefits of division with rationale.

Karren, could you get this on UGS agenda soon?

Thanks!

--

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Comments from UGS: Concern about lack of understanding by potential students and the general public as to the Department Title of Kinesiology and Applied Physiology. To be discussed further at 11/18/08 UGS meeting.

Action:

***** MADE IT TO HERE ON AGENDA 11/11/08*****

g. Request to revise Breadth Requirements for BA degrees in the College of Arts and Sciences ([attachment](#))

Summary: Revision to the Breadth Requirements for BA degrees in the College of Arts and Sciences. Titles of the groups have been modified with new descriptions. New: Creative Arts and Humanities – Old: Group A: Analysis and Appreciation of the Creative Arts and Humanities; New: History and Cultural Change – Old: Group B: The Study of Culture and Institutions Over Time; New: Social and Behavioral Sciences – Old: Group C: Empirically-Based Study of Human Beings and Their Environment; New: Mathematics and Natural Sciences – Old: The Study of Natural Phenomena Through Experiment or Analysis. A minimum grade of C- for each course would now be required to satisfy the requirement.

Comments from UGS: C- Grade Requirement?

Action:

h. Report from Ad hoc Cte. on Breadth Requirements at UD

Summary: Ad Hoc Committee formed as the result of comments raised in Faculty Senate meeting in the spring of 2008. Committee has been meeting and has generated a draft of a report to be delivered to the Faculty Senate at the December meeting. General recommendations are to establish a minimum University Breadth Requirement of 12 credits with one course from each of the four categories as outlined by the College of Arts & Sciences Breadth Requirements.

Comments from UGS: C- Grade Requirement?

Action:

i. Update on Status of Multicultural Course Reviews

Summary: As of 11/10/2008, 21 multicultural courses are currently being processed of these 7 (1 revised and 6 new), are ready to be reviewed by UGS. We will review guidelines for evaluating proposed multicultural courses and assign courses to review at our next UGS meeting.

<http://www.facsen.udel.edu/sites/Multicultural.aspx>

j. Update on Status of DLE Course Reviews

Summary: As of 11/10/2008, 47 discovery learning experience (DLE) courses are currently being processed of these 27 (20 revised and 7 new), are ready to be reviewed by UGS. We will review guidelines for evaluating proposed DLE courses and assign courses to review at our next UGS meeting.

k. Update on Status of FYE Course Reviews

Summary: As of 11/10/2008, 8 first year experience (FYE) courses are currently being processed of these 2 (1 revised and 1 new), are ready to be reviewed by UGS. We will review guidelines for evaluating proposed FYE courses and assign courses to review at our next UGS meeting.