

## Attachment 1

### **Current Faculty Handbook policy with ~~deletions~~ and insertions:**

#### 3.1.14 Use of Distance Learning Course Formats

~~The University of Delaware is committed to the use of distance learning to enhance and extend undergraduate and graduate instruction. To insure that these formats, including videotape, online, CD-ROM, and interactive video are used to support rather than replace live instruction in Newark, the following policies will direct their use. Live course instruction must remain the standard with distance learning formats intended as supplemental or optional delivery systems for instruction. The development of courses in distance learning course formats shall be based on sound pedagogical value, not solely on financial expediency. They may not be used to replace faculty, or to change faculty teaching loads, and faculty may not be required to participate in videotaped courses.~~

#### 3.1.14 Use of Innovative Technology and Online Course Formats

The University of Delaware is committed to the use of innovative and online technologies to enhance and extend learning in undergraduate and graduate programs, both on and off campus. The University has a long history of academic excellence founded on traditional classroom instruction, which should remain the educational standard on the Newark campus. It is increasingly clear, however, that innovative online techniques and courses can enhance learning for students on campus and extend learning to students at a distance. Therefore, online and other technologically enhanced and innovative methods of instruction are encouraged when appropriate for increasing educational effectiveness.

For purposes that require it, the University defines "online" course sections or programs as having 80% or more of their content delivered online, which follows an industry standard definition. It is recognized that most courses currently incorporate some lesser amount of content delivered online, either as an integral part or as supplementary, and are thus considered to be "web-facilitated," blended," or "hybrid." As with more traditional in-person courses and programs, the development of online courses and programs must be based on sound educational principles. It is up to the faculty member and their academic unit (e.g. department and/or college curriculum committees) to ensure the appropriate incorporation of effective online techniques. As are all courses and programs, online and hybrid courses and programs shall be reviewed and approved by the Faculty Senate if they have not been approved previously as in-person versions. Additionally, online course sections and programs shall be subject to the same periodic review and assessment by academic units as are in-person versions.

Student enrollment limits in online course sections shall be determined by the academic unit, as they are for in-person courses. Online course sections preferably will be taught by full-time University faculty to maintain educational quality and consistency. Online course sections shall not be used to replace faculty, and faculty shall not be required to teach online course sections. On occasion, it may be desirable to employ entities outside of the university (i.e. third party contractors) to assist in facilitation of online programs. Faculty must maintain responsibility and control over online course content and assessment. The use of third party contractors shall be restricted to student recruitment and retention, program marketing, design and technology support, and similar activities. Third party contractors shall not be used for primary instruction or final assessment of student learning.