

# UNIVERSITY FACULTY SENATE FORMS

## Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

**Submitted by:** \_\_ Gail Rys \_\_\_\_\_ phone number \_\_ (302) 831-1632 \_\_\_\_\_

**Department:** \_\_ School of Education \_\_\_\_\_ email address \_\_ gailrys@udel.edu \_\_\_\_\_

**Action:** \_\_ Create a new Masters of Education degree out of an existing concentration within an M.Ed. degree

(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

**Effective term** \_\_\_\_\_ Fall 2008 \_\_\_\_\_  
(use format 04F, 05W)

**Current degree** \_\_\_\_\_ **M.Ed.in Educational Leadership** \_\_\_\_\_  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed change leads to the degree of:** \_\_ **M.Ed. in Higher Education Administration** \_\_\_\_\_  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed name:** \_\_ Name changed to M.Ed. in Higher Education Administration (formerly, this was the concentration in Adult/Post-Secondary Education within the M.Ed. in Educational Leadership degree).

Proposed new name for revised or new major / minor / concentration / academic unit  
(if applicable)

### Revising or Deleting:

**Undergraduate major / Concentration:** \_\_\_\_\_  
(Example: Applied Music – Instrumental degree BMAS)

**Undergraduate minor:** \_\_\_\_\_  
(Example: African Studies, Business Administration, English, Leadership, etc.)

**Graduate Program Policy statement change:** \_\_ Creation of a new degree  
(**Must attach** your Graduate Program Policy Statement)

**Graduate Program of Study:** \_\_ Education: M.Ed. \_\_\_\_\_  
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

**Graduate minor / concentration.** There will be no concentrations in this new major.

**Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.**

**List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?**

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

One new course is required for this new major:

EDUC 743, Internship in Higher Education Administration

The Adult/Post-Secondary concentration of the M.Ed. in Educational Leadership had a required internship. This course would be the same requirement, but with a new course number and title. This would be the capstone experience for this degree program.

**Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>**

N/A

**Identify other units affected by the proposed changes:**

The departments of Health and Exercise Science and Individual and Family Studies are affected by this new degree program.

1. Health and Exercise Science – although no **required** courses for this proposed degree come from the department of HESC, there are several elective courses in the area of Sport Management that students in this degree can take. A particular interest of a number of students in the area of Higher Education Administration lies in the area of Athletic Administration. These students are interested in careers such as Athletic Director or College Coaching. These courses would be taught by Dr. Matt Robinson and colleagues, and the department of HESC is supportive of the establishment of this degree. They have provided a letter of support to accompany this proposal.

2. Individual and Family Studies – this department offers an M.A. degree in Counseling in Higher Education. This program has dual concentrations, but both focus on counseling and human relations skills to varying degrees. This program requires students to maintain full-time enrollment status. The proposed new degree in Higher Education Administration would attract primarily part-time students, and there would be no counseling courses offered in the proposed program. The primary pool for prospective students in this degree program is student affairs professionals who are UD employees and student affairs employees from other nearby colleges and universities.

Currently, students in our Adult/Post-Secondary concentration are allowed to take some of the IFST courses as electives. In this new degree, there are two IFST courses that are listed as required courses and two additional courses that are listed as electives.

**Describe the rationale for the proposed program change(s):**

Currently, the School of Education offers an M.Ed. degree in Educational Leadership with two concentrations in School Leadership and Adult/Post-Secondary Education. The purpose of the concentration in School Leadership is to prepare teachers and other school leaders to become Principals or Assistant Principals. This concentration was accredited by NCATE (National Council for Accreditation of Teacher Education) during the last site visit. However, since that time, the professional standards for this certification have changed, and the School of Education must revise this program substantially in order to achieve accreditation as part of the next NCATE review and site visit in 2010.

The School of Education is proposing two new degree programs rather than a revision of the existing degree because the two previous concentrations shared four (4) core courses. These courses are undergoing major revisions so that they will align with NCATE standards, and are no longer applicable to the Adult/Post-Secondary Concentration. Thus, the School of Education is proposing this new M.Ed. degree in Higher Education Administration and proposing the

deactivation of the current M.Ed. in Educational Leadership. In summary, we are proposing to establish two separate M.Ed. degrees from the current concentrations within the M.Ed. in Educational Leadership.

**Program Requirements:**

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

<b>Current Courses</b>	<b>Proposed Courses</b>
EDUC 664, Legal Issues for School Managers	IFST 688, The Law and Student Affairs
EDUC 678, Human Resource Management	
EDUC 695, Introduction to Leadership Theory	
EDUC 694, Organizational Management	EDUC 849, Governance, Planning and Finance in Higher Education
EDUC 600, Teacher as Researcher OR EDUC 607, Educ. Research Procedures OR EDUC 665, Elementary Statistics	EDUC 607, Educational Research Procedures
EDUC 662, Adult Learner	IFST 689, The American College Student
EDUC 670, Program Design and Instructional Strategies for Adults	EDUC 670, Program Design and Instructional Strategies for Adults
EDUC 699, Foundations of Adult & Postsecondary Education	EDUC 699, Foundations of Adult & Postsecondary Education
EDUC 883, Administration of Adult & Postsecondary Education Programs	EDUC 883, Administration of Adult & Postsecondary Education Programs
	EDUC 818, Educational Technology Foundations
	Electives (6 credits). Suggested electives include: HESC 616, Sport Marketing HESC 620, International Sport Management and Marketing HESC 634, Sport Business and Finance HESC 635, Administration of Intercollegiate Athletics HESC 647, Legal Aspects of Sport Management IFST 683, Seminar in Higher Education Administration IFST 692, Student Personnel Management EDUC 847, Post-secondary Student Affairs Issues and Management
EDUC 879, Internship in Education (3 credits)	EDUC 743, Internship in Higher Education Administration (3 credits)
<b>TOTAL CREDITS: 33</b>	<b>TOTAL CREDITS: 33</b>

**ROUTING AND AUTHORIZATION:** (Please do not remove supporting documentation.)

Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Dean of College \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, College Curriculum Committee \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Com. on UG or GR Studies \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Coordinating Com. \_\_\_\_\_ Date \_\_\_\_\_

Secretary, Faculty Senate \_\_\_\_\_ Date \_\_\_\_\_

Date of Senate Resolution \_\_\_\_\_ Date to be Effective \_\_\_\_\_

Registrar \_\_\_\_\_ Program Code \_\_\_\_\_ Date \_\_\_\_\_

Vice Provost for Academic Programs & Planning \_\_\_\_\_ Date \_\_\_\_\_

Provost \_\_\_\_\_ Date \_\_\_\_\_

Board of Trustee Notification \_\_\_\_\_ Date \_\_\_\_\_

Revised 5/02/06 /khs

MEMORANDUM

January 8, 2008

TO: Whom it May Concern

FROM: Charles E. Mason  
Chair, Faculty Senate Graduate Studies Committee

SUBJECT: Explanation for Accepting Brevity of the Proposal for the Master of Education in Higher Education Administration

The Faculty Senate Graduate Studies Committee has accepted the short four-page proposal for the proposed new major in Higher Education Administration for the Master of Education degree because of special circumstances. Most school education programs at the University of Delaware are bound by the requirements of the State of Delaware and the various certification agencies in order to prepare teachers and school administrators to meet the certification standards. The content of the majors within the various degrees offered are fairly well set by government regulations and policies. Consequently, the Graduate Studies Committee members felt in reviewing this proposal that it is unnecessary for an Education program of this nature to have to respond to all of the details called for in the Senate outline for proposing new programs. We felt the content of the proposal was sufficient for the purpose of judging the academic components and quality of the program in order to recommend approval of this new major for provisional status.