

# UNIVERSITY FACULTY SENATE FORMS

## Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

**Submitted by:** Ruth Fleury-Steiner phone number 831-8560

**Department:** Human Development and Family Studies email address rfs@udel.edu

**Action: revise concentration in Human Services: Concentration in Administration and Family Policy**

(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

**Effective term** \_\_\_\_\_

11F  
(use format 04F, 05W)

**Current degree** \_\_\_\_\_

BS  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed change leads to the degree of:** \_\_\_\_\_

BS  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed name:** (same) Human Services: Concentration in Administration and Family Policy

Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

**Revising or Deleting:**

**Undergraduate major / Concentration:** Human Services/Administration and Family Policy

(Example: Applied Music – Instrumental degree BMAS)

**Undergraduate minor:** \_\_\_\_\_

(Example: African Studies, Business Administration, English, Leadership, etc.)

**Graduate Program Policy statement change:** \_\_\_\_\_

(Must attach your Graduate Program Policy Statement)

**Graduate Program of Study:** \_\_\_\_\_

(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

**Graduate minor / concentration:** \_\_\_\_\_

**Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.**

**List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?**

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter “None”)

No new courses will be required for the revised curriculum. However, one new course will be an option to meet requirements in the curriculum. WOMS408/HDFS408: Domestic Violence Policy and Prevention will be an option to meet the risk elective. Please see below for justification.

**Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>**

The addition of classes as options to meet the current requirements will enhance students’ ability to think critically and solve problems (Goal #2) in a wider variety of topic areas. These classes will also help students to attain skills in oral and written communication and the use of information technology (Goal #1). Requiring all students to take HDFS 470: Families and Children at Risk will also enhance students’ abilities to work and learn both independently and collaboratively (Goal #4) since the course requires both individual and group work, and emphasizes the interdependent nature of different community services and policies.

**Identify other units affected by the proposed changes:**

(Attach permission from the affected units. If no other unit is affected, enter “None”)

HDFS 408: Domestic Violence Policy and Prevention is cross-listed with WOMS 408. Permission to add this course as one of the options for the “Individuals and Families at Risk” elective from Jessica Schiffman, Associate Chair of Women’s Studies, is attached.

**Describe the rationale for the proposed program change(s):**

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

1. HDFS 475: Topics in Human Development and Family Studies or HDFS 472: Substance Abuse and the Family is being dropped as a requirement. HDFS 472 will be added as an option for the risk elective (see below). While current topics are critically important for students, cutting edge topics are already integrated across the existing curriculum. Moreover, since the department added Topics in Human Development and Family Studies as a requirement, several new specialty courses have also developed (including HDFS 472: Substance Abuse and the Family and HDFS 403: Adult Disability Issues), thus reducing the need for a Topics course.

2. The addition of HDFS 472: Substance Abuse and the Family and HDFS/WOMS 408: Domestic Violence Policy and Practice as options for meeting the Individuals and Families at Risk elective will broaden the available options for students interested in these issues. In addition, given the rates of both substance abuse and of violence in families, these two courses will each provide students with important information in providing services and developing policies across a variety of fields.

3. HDFS 470: Families and Children at Risk will be dropped as an option for the Individuals and Families at Risk elective and instead will be required for all students. This class covers a broad range of topics and issues critical to providing appropriate services in the community for children and their families. Requiring this course within this concentration will also increase the consistency in requirements across the concentrations and majors within the department.

**Program Requirements:**

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison**

of the credit distribution before and after the proposed change.)

DEGREE: BACHELOR OF SCIENCE MAJOR: HUMAN SERVICES CONCENTRATION: ADMINISTRATION AND FAMILY POLICY		DEGREE: BACHELOR OF SCIENCE MAJOR: HUMAN SERVICES CONCENTRATION: ADMINISTRATION AND FAMILY POLICY	
CURRICULUM	CREDITS	CURRICULUM	CREDITS
UNIVERSITY REQUIREMENTS		UNIVERSITY REQUIREMENTS	
ENGL 110 Critical Reading and Writing (minimum grade C-)	3	ENGL 110 Critical Reading and Writing (minimum grade C-)	3
First Year Experience (FYE)	0-4	First Year Experience (FYE)	0-4
Breadth Requirement	12	Breadth Requirement	12
Discovery Learning Experience (DLE)	3	Discovery Learning Experience (DLE)	3
Multi-cultural Courses	3	Multi-cultural Courses	3
Some University requirements may be met by your major requirements. See your advisor for a planning guide.		Some University requirements may be met by your major requirements. See your advisor for a planning guide.	
MAJOR REQUIREMENTS	CREDITS	MAJOR REQUIREMENTS	CREDITS
English course	3	English course	3
Communication course	3	Communication course	3
Creative Arts and Humanities or Foreign Language courses (including: CHIN, FREN, GREK, GRMN, HEBR, ITAL, JAPN, LATN, PORT, RUSS, SPAN) if Creative Arts and Humanities requirement is fulfilled by English Literature course)	3	Creative Arts and Humanities or Foreign Language courses (including: CHIN, FREN, GREK, GRMN, HEBR, ITAL, JAPN, LATN, PORT, RUSS, SPAN) if Creative Arts and Humanities requirement is fulfilled by English Literature course)	3
History and Cultural Change	3	History and Cultural Change	3
MATH 114 or higher, or CISC course	3	MATH 114 or higher, or CISC course	3
Mathematics, Natural Sciences, and Technology (One science elective must be a laboratory science)	10	Mathematics, Natural Sciences, and Technology (One science elective must be a laboratory science)	10
SOCI 201 Introduction to Sociology	3	SOCI 201 Introduction to Sociology	3
PSYC 100 General Psychology	3	PSYC 100 General Psychology	3
POSC 220 Introduction to Public Policy	3	POSC 220 Introduction to Public Policy	3
ECON 100 Economic Issues and Policies or ECON 151 Intro to Microeconomics: Prices and Markets	3	ECON 100 Economic Issues and Policies or ECON 151 Intro to Microeconomics: Prices and Markets	3
Leadership course	3	Leadership course	3

Human Relationships elective (HDFS 330, HDFS 333, HDFS 401, HDFS 409 or HDFS 427) 3	Human Relationships elective (HDFS 330, HDFS 333, HDFS 401, HDFS 409 or HDFS 427) 3
Social and Behavioral Sciences Breadth courses 6	Social and Behavioral Sciences Breadth courses 6
HDFS 201 Life Span Development 3	HDFS 201 Life Span Development 3
HDFS 202 Foundations of Family Studies (fulfills University multicultural requirement) 3	HDFS 202 Foundations of Family Studies (fulfills University multicultural requirement) 3
HDFS 230 Families and Their Communities 3	HDFS 230 Families and Their Communities 3
HDFS 235 Survey in Child and Family Services 3	HDFS 235 Survey in Child and Family Services 3
HDFS 328 Introduction to the Research Process 3	HDFS 328 Introduction to the Research Process 3
HDFS 334 Experiential Education 3 (HDFS 334 requires a 50 hour field placement. Placements need approval of instructor before class begins.)	HDFS 334 Experiential Education 3 (HDFS 334 requires a 50 hour field placement. Placements need approval of instructor before class begins.)
HDFS 347 Program Development and Evaluation 3	HDFS 347 Program Development and Evaluation 3
HDFS 402 Family and Child Policy 3	HDFS 402 Family and Child Policy 3
HDFS 422 Family Relationships 3	HDFS 422 Family Relationships 3
HDFS 475 Topics in Individual and Family Studies or HDFS 472 Substance Abuse and the Family 3	<b>HDFS 470 Families and Children at Risk 3</b>
One "Individuals and Families at Risk" course chosen from: 3 HDFS 270 Families and Developmental Disabilities HDFS 331 Youth-at-Risk HDFS 403 Adult Disability Issues HDFS 410 The Hospitalized Child HDFS 470 Families and Children at Risk	One "Individuals and Families at Risk" course chosen from: 3 HDFS 270 Families and Developmental Disabilities HDFS 331 Youth-at-Risk HDFS 403 Adult Disability Issues <b>HDFS 408 Domestic Violence Policy and Prevention</b> HDFS 410 The Hospitalized Child <b>HDFS 472 Substance Abuse and the Family</b>
<b>(REMAINING REQUIREMENTS DO NOT CHANGE)</b>	<b>(REMAINING REQUIREMENTS DO NOT CHANGE)</b>

**ROUTING AND AUTHORIZATION:** (Please do not remove supporting documentation.)

Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Dean of College \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, College Curriculum Committee \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Com. on UG or GR Studies \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Coordinating Com. \_\_\_\_\_ Date \_\_\_\_\_

Secretary, Faculty Senate \_\_\_\_\_ Date \_\_\_\_\_

Date of Senate Resolution \_\_\_\_\_ Date to be Effective \_\_\_\_\_

Registrar \_\_\_\_\_ Program Code \_\_\_\_\_ Date \_\_\_\_\_

Vice Provost for Academic Affairs & International Programs \_\_\_\_\_ Date \_\_\_\_\_

Provost \_\_\_\_\_ Date \_\_\_\_\_

Board of Trustee Notification \_\_\_\_\_ Date \_\_\_\_\_

Revised 10/23/2007 /khs

**Date:** Fri 19 Nov 23:04:34 EST 2010

**From:** Jessica Schiffman <jessica13.jessica@gmail.com> **Add To Address Book** | **This is Spam**

**Subject:** Re: HDFS/WOMS 408

**To:** rfs@UDeL.Edu

Hi Ruth,

The meeting was this morning. It was the curriculum committee. I did put it on the agenda and it was fully supported.

No problem.

Enjoy Thanksgiving!

J.

On Fri, Nov 19, 2010 at 8:53 PM, Ruth Fleury-Steiner <[rfs@udel.edu](mailto:rfs@udel.edu)> wrote:

Hi Jessica,

I just wanted to touch base again about allowing HDFS students to take 408 as an option to meet one of their requirements for a course on "Individuals and Families at Risk". It would be one of six course options for students.

I know you mentioned that you'd bring it up at the next meeting, but I can't remember when you said the meeting was.

Please let me know if you have questions or need more information.

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