

# UNIVERSITY FACULTY SENATE FORMS

## Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

**Submitted by:** \_\_\_\_\_ Bahira Trask \_\_\_\_\_ phone  
number \_\_\_\_\_ 8187 \_\_\_\_\_

**Department:** \_\_\_\_\_ HDFS \_\_\_\_\_ email  
address \_\_\_\_\_ bstrask@udel.edu \_\_\_\_\_

**Action:** \_\_\_\_\_ revise  
program \_\_\_\_\_  
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

**Effective term** \_\_\_\_\_ 13F \_\_\_\_\_  
(use format 04F, 05W)

**Current degree** \_\_\_\_\_ MS \_\_\_\_\_  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed change leads to the degree of:**  
\_\_\_\_\_ MS \_\_\_\_\_  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed name:** \_\_\_\_\_ n/a same ---MS in Human Development and Family  
Studiesname \_\_\_\_\_  
Proposed new name for revised or new major / minor / concentration / academic unit  
(if applicable)

### Revising or Deleting:

**Undergraduate major / Concentration:** \_\_\_\_\_  
(Example: Applied Music – Instrumental degree BMAS)

**Undergraduate minor:** \_\_\_\_\_  
(Example: African Studies, Business Administration, English, Leadership, etc.)

**Graduate Program Policy statement change:** \_\_\_ revision by substituting one  
required course for a 600/800 level elective \_\_\_\_\_  
(Must attach your Graduate Program Policy Statement)

**Graduate Program Policy Statement:**  
**MS in Human Development and Family Studies**

Telephone: (302) 831-6500

<http://www.hdfs.udel.edu/content/human-development-and-family-studies-graduate-programs>

Faculty Listing: <http://www.hdfs.udel.edu/content/faculty>

The MS program in Human Development and Family Studies focuses on the relationship of the family and its members to other systems across the life span. The minimum total credits for the MS in Human Development and Family Studies is 30-36. Requirements are listed below.

<a href="#">HDFS 601</a>	Theories of Human Development	3
<a href="#">HDFS 615</a>	Research Methods	3
<a href="#">HDFS 621</a>	Family Studies I: Empirical and Theoretical Perspectives	3
<a href="#">EDUC 665</a>	Elementary Statistics*	3
<a href="#">600/800</a>	Level Statistics course	3
<a href="#">HDFS 600/800</a>	Elective	3
<a href="#">600/800</a>	Level Interest Electives	6**
<a href="#">HDFS 869</a>	Thesis	6

**TOTAL** **30-36**

\*Courses must be focused on the delivery of services to individuals and disabilities or in risk situations and/or their families. These services can include residential, employment, health and medical, transportation, family support or other specific services.

\*\*Substitution for [EDUC 665](#) needs approval from the Advisor.

### **MS Concentration in Human Services Leadership**

Concentration: Human Services Leadership (15 credits)

Choose 5 courses, in consultation with your Academic Advisor, from the following list:

<a href="#">HDFS 637</a>	Program Planning, Assessment and Evaluation	3
<a href="#">HDFS 642</a>	Leadership in Human Services	3
<a href="#">HDFS 669</a>	Supervised Field Experience	3
<a href="#">UAPP 692</a>	Environmental Values, Movements and Policies	3
<a href="#">UAPP 694</a>	Financial Management in Public & Nonprofit Sectors	3
<a href="#">UAPP 693</a>	Economics in Public & Nonprofit Sectors	3
<a href="#">UAPP 697</a>	Leading Organizations in Public and Nonprofit Sectors	3
<a href="#">UAPP 696</a>	Human Resources in Public and Nonprofit Organizations	3

### **COMBINED 4+1 BS in Human Services/MS in Human Services Leadership**

The four-year curriculum for the Bachelor of Science in Human Services contains required graduate courses that prepare the student for the Master in Science curriculum. With this 4+1 plan and the proper scheduling of MS classes, students may enter immediately into the MS program full-time with the possibility of completion within one year.

UD Human Services (BS) undergraduate majors who are provisionally granted admission to the 4+1 MS HDFS program/Human Services Concentration and subsequently admitted to the MS HDFS program can waive the requirement to take a) [HDFS 470](#) or [HDFS 475](#) by completing [HDFS 601](#), b) [HDFS 422](#) by completing [HDFS 621](#), and c) [HDFS 449](#) (3 credits) by taking [HDFS 669](#) (3 credits). For any undergraduate course requirement to be waived, the student needs to earn a grade of B (3.0) or better in the corresponding HDFS graduate course. In addition, students who are provisionally approved can take up to three additional 3-credit graduate courses, while an undergraduate student, toward the 33 credit MS requirement. Refer to [www.hdfs.udel.edu](http://www.hdfs.udel.edu) for information about application procedures for provisional admission.

### **MS Concentration in Early Childhood Development and Inclusive Education**

<a href="#">HDFS 637</a>	Program Planning, Assessment and Evaluation	3
<a href="#">HDFS 600/800</a>	Interest Electives in Early Childhood Education	12
<a href="#">HDFS 869</a>	Thesis or Field Experience with project/portfolio	6

***Master's program timelines:***

1. Completion of required course work. Including interest electives are chosen by the student in consultation with the student's Advisor and Committee.
2. A written proposal for the thesis is defended before the student's committee. The committee consists of a student's advisor and two members of the HDFS faculty. In addition, the student may choose a committee member from outside the department.
3. Defense: A presentation and oral defense is required for all the thesis.

**Graduate Program of Study: \_\_\_\_\_ MS in Human Development and Family Studie \_\_\_\_\_**  
 (Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

**Graduate minor / concentration: \_\_\_\_\_**

**Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.**

**List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?**

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

HDFS 637 Program Planning, Assessment and Evaluation will now be a required course across all MS concentrations. The rationale for this is that this Master's degree is an applied degree and students should have exposure to program planning and the opportunities and challenges that are an integral aspect of both Early Childhood and Human Services delivery programs.

**Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>**

1. *Attain effective skills in (a) oral and (b) written communication, (c) quantitative reasoning, and (d) the use of information technology.* Students will apply these competencies to more complex content and develop them further in this course that requires them to analyze statistical and qualitative data in culminating projects or papers.
2. *Learn to think critically to solve problems.* The UD Conceptual Framework for all programs preparing educational professionals emphasizes students' development as problem-solvers. Coursework in HDFS 637 prepares students to analyze issues, ideas and individual needs, gather relevant information and propose, implement and evaluate actions in response.
3. *Be able to work and learn both independently and collaboratively.* The balance of independent learning and application of learning established throughout the MS program continues as students

work on course-related projects with faculty teams on research and community work as well as independent learning in their areas of interest.

4. *Engage questions of ethics and recognize responsibilities to self, community, and society at large.* Course content and related work in communities off-campus provide multiple opportunities to students to learn to apply this Code.
5. *Develop the ability to integrate academic knowledge with experiences that extend the boundaries of the classroom.* All programs in HDFS apply academic knowledge to structured and supported experiences the communities. Students in this course have additional opportunities alone and as participants with faculty in direct service to children, families, programs and policy makers.

**Identify other units affected by the proposed changes:**

(Attach permission from the affected units. If no other unit is affected, enter “None”)

none

**Describe the rationale for the proposed program change(s):**

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

to have similar requirements for both MS concentrations- **MS in Human Development and Family Studies and MS Concentration in Human Services Leadership**

**Program Requirements:**

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

30-36. Requirements are listed below.

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<a href="#">HDFS 869</a>	Thesis	6

CHANGED TO:

30-36. Requirements are listed below.

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<a href="#">600/800</a>	Level Statistics course	3
<a href="#">HDFS 637</a>	Program Planning, Assessment and Evaluation	3
<a href="#">600/800</a>	Level Interest Electives	6**
<a href="#">HDFS 869</a>	Thesis	6

**ROUTING AND AUTHORIZATION:** (Please do not remove supporting documentation.)

Department Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Dean of College \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, College Curriculum Committee \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Com. on UG or GR Studies \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, Senate Coordinating Com. \_\_\_\_\_ Date \_\_\_\_\_

Secretary, Faculty Senate \_\_\_\_\_ Date \_\_\_\_\_

Date of Senate Resolution \_\_\_\_\_ Date to be Effective \_\_\_\_\_

Registrar \_\_\_\_\_ Program Code \_\_\_\_\_ Date \_\_\_\_\_

Vice Provost for Academic Affairs & International Programs \_\_\_\_\_ Date \_\_\_\_\_

Provost \_\_\_\_\_ Date \_\_\_\_\_

Board of Trustee Notification \_\_\_\_\_ Date \_\_\_\_\_

Revised 10/23/2007 /khs