

UNIVERSITY FACULTY SENATE FORMS**Academic Program Approval**

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Donald Unger, Ph.D. phone number 302-831-1030

Department: Human Development and Family Studies email address unger@udel.edu

Date: 11/10/09

Action: Revise Major
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term: 10F
(use format 04F, 05W)

Current degree: MS
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: MS
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: 4+ 1 BS and MS in Human Services Leadership
Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

Revising or Deleting:

Undergraduate major / Concentration: _____
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: _____
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: _____
(**Must attach** your Graduate Program Policy Statement)

Graduate Program of Study: MS Human Development & Family Studies
Concentration: Public and Nonprofit Management and Leadership
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: _____

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through

the Course Challenge list. If there are no new courses enter “None”)

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>

Identify other units affected by the proposed changes:

(Attach permission from the affected units. If no other unit is affected, enter “None”)

None

Describe the rationale for the proposed program change(s):

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

HDFS is proposing three changes to the Concentration: 1) name change, 2) accelerated, 4+1 pathway for UD Human Services undergraduate majors and, 3) updated UAPP course titles, pending Faculty Senate approval of UAPP program changes..

- 1) Name change: HDFS will be pursuing accreditation by the Council on Human Services Accreditation for the HDFS Masters program that has a concentration named, “Public and Nonprofit Management and Leadership.” However, the only current requirement for accreditation that is not met by the concentration of the HDFS MS program is that the phrase “Human Services” is not in the title of the concentration. This is a requirement of Accreditation. Therefore, we propose to change the name of the concentration to “Human Services Leadership” so that the program will be in compliance with accreditation standards. In addition, the phrase “Human Services Leadership” will be beneficial because it will distinguish the HDFS Human Services program from a Human Services program that focuses on counseling (which this program doesn’t). The focus of the HDFS Masters is on administration and leadership and we want to be sure to communicate this to students interested in applying to the program. Lastly, and this is very important, with this change in title, the title of the HDFS Master’s concentration will be consistent with the HDFS undergraduate program in Human Services. This is particularly significant because we are concurrently submitting, in #2 below, a proposal to create a 4+1 program between the Human Services undergraduate program and the MS HDFS program with the Human Services concentration.
- 2) Accelerated 4+1 pathway for UD Human Services undergraduate majors: HDFS is proposing to provide an alternative pathway to completing the currently named concentration in Public and Nonprofit Management and Leadership in the MS HDFS program (to be renamed Human Services Leadership). This would be an alternative pathway specifically for UD Human Services undergraduate majors. For UD Human Services undergraduate majors, they could pursue the Masters degree with a concentration in Public and Nonprofit Management and Leadership (renamed Human Services Leadership) in the MS HDFS program in conjunction with their undergraduate degrees (i.e. a 4+1 pathway). Because our accrediting organization (CSHSE) aligns the requirements of master’s program in Human Services with the undergraduate Human Services curriculum, an accelerated 4+1 program will be conceptually, academically sound, build upon strengths of the undergraduate program, deepen learning through graduate study, and be in compliance with Masters degree CSHSE accreditation standards. In addition, undergraduate students who pursue this 4+1 option will likely have accelerated opportunities for growth into

administrative and policy human service positions as well as a more diverse offering of career choices upon graduating with a Masters degree.

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

The requirements for the MS HDFS degree with a concentration in Public and Nonprofit Management and Leadership (renamed Human Services Leadership) would remain the same. What would change is the admission requirements for undergraduate students who are Human Services majors at the University of Delaware. Human Services majors could apply for admission into the MS program after completing 60 or more credits. Admission would be based on the results of the GRE, GPA, work experience, letters of recommendation, extracurricular activities, maturity, and a personal interview. Provisional admittance by the Office of Graduate Studies would be obtained in the junior year. Upon completion of the undergraduate degree, the provisional status would be removed, and then students could be considered for graduate assistantships. It is anticipated that approximately 5 students will be admitted each year.

Since Human Services majors have a strong background in human development, family studies, and field experiences, undergraduate HS courses would be combined to “waive” up to 3 content-related graduate courses in the MS program, i.e. HDFS 601, HDFS 621, and HDFS 669. For a course to be waived, the student would need to earn a grade of B (3.0) or better in the following required undergraduate courses:

1. HDFS 601: Theories of Human Development waived, if received a 3.0 or higher in both HDFS 201 and the HDFS Developmental Elective.
2. HDFS 621 Family Studies I waived, if received a 3.0 or higher in both HDFS 202 and HDFS 422.
3. HDFS 669 Supervised Field Experience and Study waived, if received a 3.0 or higher in HDFS 449 (9 credits) or HDFS 364 (6 credits).

In addition, students provisionally enrolled in the MS program while an undergraduate could take up to three graduate-level courses (9 credits) in their senior year. They would then be able to complete the remaining credits within one year in order to achieve the 33 credit MS HDFS program. The work toward the MS degree could also be pursued part-time over a longer period.

This proposal is modeled after the existing 4+1 programs at University of Delaware in the College of Business and Economics

<p>The MS program in Human Development and Family Studies focuses on the relationship of the family and its members to other systems across the life span. The minimum total credits for the MS in Human Development and Family Studies is 30-36.</p> <p>Requirements are listed below.</p> <p>HDFS 601 Theories of Human Development3 HDFS 615 Research Methods.....3 HDFS 621 Family Studies I: Empirical and</p>	<p>The MS program in Human Development and Family Studies focuses on the relationship of the family and its members to other systems across the life span. The minimum total credits for the MS in Human Development and Family Studies is 30-36.</p> <p>Requirements are listed below.</p> <p>HDFS 601 Theories of Human Development 3 HDFS 615 Research Method 3 HDFS 621 Family Studies I: Empirical and</p>
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Theoretical Perspective.....	3
EDUC 665 Elementary Statistics**	3
600/800 level Statistics course	3
HDFS 600/800 Elective	3
600/800 level Interest Electives	6*
HDFS 869 Thesis	6

TOTAL 30-36

*Courses must be focused on the delivery of services to individuals and disabilities or in risk situations and/or their families. These services can include residential, employment, health and medical, transportation, family support or other specific services.

**Substitution for [EDUC 665](#) needs approval from the Advisor.

MS Concentration in Public and Nonprofit Management & Leadership

Concentration: Public and Nonprofit Management and Leadership (15 credits)

Choose 5 courses, in consultation with your Academic Advisor, from the following list:

HDFS 637 Program Planning, Assessment and Evaluation	3
HDFS 642 Leadership in Human Services	3
UAPP 819 Management Decision Making in Public and Nonprofit Sectors	3
UAPP 833 Financial Management in Public and Nonprofit Sectors	3
UAPP 834 Economics in Public and Nonprofit Sectors	3
UAPP 835 Organizations and Management in Public and Nonprofit Sectors	3
UAPP 837 Human Resources Management in Public and Nonprofit Sectors	3

Theoretical Perspectives	3
EDUC 665 Elementary Statistics*	3
600/800 level Statistics course	3
HDFS 600/800 Elective	3
600/800 level Interest Electives	6**
HDFS 869 Thesis	6

TOTAL 30-36

*Courses must be focused on the delivery of services to individuals and disabilities or in risk situations and/or their families. These services can include residential, employment, health and medical, transportation, family support or other specific services.

**Substitution for [EDUC 665](#) needs approval from the Advisor.

MS Concentration in Human Services Leadership

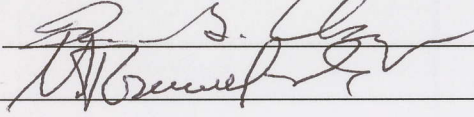
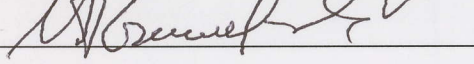
Concentration: Human Services Leadership (15 credits)

Choose 5 courses, in consultation with your Academic Advisor, from the following list:

HDFS 637 Program Planning, Assessment and Evaluation	3
HDFS 642 Leadership in Human Services	3
HDFS 669 Supervised Field Experience	3
UAPP 692 Management Decision Making in Public and Nonprofit Sectors	3
UAPP 694 Financial Management in Public and Nonprofit Sectors	3
UAPP 693 Public Economics	3
UAPP 697 Leading Organizations in Public and Nonprofit Sectors	3
UAPP 696 Human Resources in Public and Nonprofit Organizations	3

UD Human Services (BS) undergraduate majors who a) are provisionally granted admission to the MS program/Human Services Concentration and subsequently admitted, and b) received a B (3.0) or higher in specified courses can waive 3 general graduate requirements of the MS Human Development and Family Studies degree, i.e., HDFS 601 waived if received a B (3.0) or higher in both HDFS 201 and HDFS Developmental Elective; HDFS 621 Family Studies I waived if received a B (3.0) or higher in both HDFS 202 and HDFS 422; HDFS 669 (Elective) waived if received a B (3.0) or higher in HDFS 449 (9 credits) or HDFS 367 (6 credits). In addition, students who are provisionally approved can take up to three, 3-credit graduate courses during their senior year toward the 33 credit MS requirement. Refer to www.hdfs.udel.edu for information about application procedures for provisional admission.

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson  Date 12/15/09
Dean of College  Date 11/16/08
Chairperson, College Curriculum Committee _____ Date _____
Chairperson, Senate Com. on UG or GR Studies _____ Date _____
Chairperson, Senate Coordinating Com. _____ Date _____
Secretary, Faculty Senate _____ Date _____
Date of Senate Resolution _____ Date to be Effective _____
Registrar _____ Program Code _____ Date _____
Vice Provost for Academic Affairs & International Programs _____ Date _____
Provost _____ Date _____
Board of Trustee Notification _____ Date _____

Revised 02/09/2009 /khs