UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. A [checklist](#) is available to assist in the preparation of a proposal. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: __Jennifer Naccarelli___phone number__302-831-8643

Department: ___Women and Gender Studies_____email address   jnacc@udel.edu

Date: __October 7, 2013____

Action: __Increase max credits from 45 to 51 for Women and Gender Studies BAAS_____
<div style="text-align:center">(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)</div>

**Effective term_____14F_____
<div style="text-align:center">(use format 04F, 05W)</div>

**Current degree_____BA_____
<div style="text-align:center">(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)</div>

Proposed change leads to the degree of: _____BA_____
<div style="text-align:center">(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)</div>

**Proposed name:_____
<div style="text-align:center">Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)</div>

Revising or Deleting:

   **Undergraduate major / Concentration:_____ Women and Gender Studies BAAS _____
<div style="text-align:center">(Example: Applied Music – Instrumental degree BMAS)</div>

   **Undergraduate minor:_____
<div style="text-align:center">(Example: African Studies, Business Administration, English, Leadership, etc.)</div>

   **Graduate Program Policy statement change:_____
<div style="text-align:center">(**Must attach** your Graduate Program Policy Statement)</div>

   **Graduate Program of Study:_____
<div style="text-align:center">(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)</div>

   **Graduate minor / concentration:_____

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)? NA
 (Be aware that approval of the curriculum is dependent upon these courses successfully passing through

the **Course Challenge** list. If there are no new courses enter "None")

Supply support letter from the Library, Dean, and/or Department Chair if needed NA
(all new majors/minors will need a support letter from the appropriate administrator.)

Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status. See example of resolutions. NA

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: http://www.ugs.udel.edu/gened/ NA

Identify other units affected by the proposed changes: None
(Attach permission from the affected units. If no other unit is affected, enter "None")

Describe the rationale for the proposed program change(s):
(Explain your reasons for creating, revising, or deleting the curriculum or program.) The Department of Women and Gender Studies seeks to increase our maximum credit threshold from 45 to 51 credits. This increase will permit students to enroll in our new Domestic Violence Prevention and Services concentration and minor without concern about exceeding the 45-credit max. Since launching our program we have had two students exceed the max credit limit warranting the involvement of the Ed Affairs committee. We believe that this involvement will be avoided in the future by a six-credit increase. Students will then have the option to add this additional specialization late in the progression toward their degree. There are multiple programs in the College of Arts and Sciences that have a 51 credit maximum including certain English concentrations, History and Music management.

Program Requirements:
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.) **See example of side by side. No revised curriculum. Increasing max credits by 6, from 45 to 51.**

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson _____Date_____

Dean of College_____Date_____

Chairperson, College Curriculum Committee_____Date_____

Chairperson, Senate Com. on UG or GR Studies_____Date_____

Chairperson, Senate Coordinating Com._____Date_____

Secretary, Faculty Senate_____Date_____

Date of Senate Resolution_____Date to be Effective_____

Registrar _____Program Code_____Date_____

Vice Provost for Academic Affairs & International Programs_____Date_____

Provost _____Date_____

Board of Trustee Notification_____Date_____