UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. A checklist is available to assist in the preparation of a proposal. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: ___Jennifer Naccarelli___ phone number 302-831-8643
Department: ___Women and Gender Studies_______ email address jnacc@udel.edu
Date: __October 7, 2013____

Action: increase max credits from 45 to 51 for Women and Gender Studies
BAAS_Domestic Violence Prevention and Services Concentration WS-BAAS, DVPS
(Example: add major/minor/concentration, delete major/minor/concentration, revise
major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term___________14F_____________________________________________________________
(use format 04F, 05W)

Current degree__________BA_____________________________________________________________
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: __________BA___________________________
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name:_______________________________________________________________
Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)

Revising or Deleting:

Undergraduate major / Concentration: Women and Gender Studies BA, Domestic
Violence Prevention and Services Concentration WS-BAAS, DVPS__________
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: ___________________________________________________________
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change:_____________________________________
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study:_____________________________________________________
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration:__________________________________________________

Note: all graduate studies proposals must include an electronic copy of the Graduate
Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the
overall program objectives of the major/minor/concentrations)? NA
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through
Supply support letter from the Library, Dean, and/or Department Chair if needed  NA  
(all new majors/minors will need a support letter from the appropriate administrator.)

Supply a resolution for all new majors/programs; name changes of colleges, departments, 
degrees; transfer of departments from one college to another; creation of new 
departments; requests for permanent status.  See example of resolutions.  NA

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of 
undergraduate education: http://www.ugs.udel.edu/gened/  NA

Identify other units affected by the proposed changes: None  
(Attach permission from the affected units.  If no other unit is affected, enter “None”)

Describe the rationale for the proposed program change(s):  
(Explain your reasons for creating, revising, or deleting the curriculum or program.) The Department of 
Women and Gender Studies seeks to increase our maximum credit threshold from 45 to 51 
credits. This increase will permit students to enroll in our new Domestic Violence Prevention 
and Services concentration and minor without concern about exceeding the 45-credit max. Since 
launching our program we have had two students exceed the max credit limit warranting the 
involvement of the Ed Affairs committee. We believe that this involvement will be avoided in 
the future by a six-credit increase. Students will then have the option to add this additional 
specialization late in the progression toward their degree. There are multiple programs in the 
College of Arts and Sciences that have a 51 credit maximum including certain English 
concentrations, History and Music management.

Program Requirements:  
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be 
sure to indicate the changes being made to the current curriculum and include a side-by-side comparison 
of the credit distribution before and after the proposed change.) See example of side by side. No 
revised curriculum. Increasing max credits by 6, from 45 to 51.

ROUTING AND AUTHORIZATION:  
(Please do not remove supporting documentation.)

Department Chairperson ___________________________________________ Date _____________

Dean of College ________________________________________________ Date _____________

Chairperson, College Curriculum Committee ___________________________ Date _____________

Chairperson, Senate Com. on UG or GR Studies ___________________________ Date _____________

Chairperson, Senate Coordinating Com. _______________________________ Date _____________

Secretary, Faculty Senate __________________________________________ Date _____________

Date of Senate Resolution _________________________________________ Date to be Effective_______

Registrar _______________________________________________ Program Code ___________ Date _____________

Vice Provost for Academic Affairs & International Programs _________________ Date _____________

Provost __________________________________________________________ Date _____________

Board of Trustee Notification _________________________________________ Date _____________