

UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Jessica Schiffman phone number 1898

Department: Women's Studies email address jesss@udel

Action: add concentration
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term: 11F
(use format 04F, 05W)

Current degree: BA
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: BA
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: Domestic Violence Prevention and Services
Proposed new name for revised or new major / minor (concentration) academic unit (if applicable)

Revising or Deleting:

Undergraduate major / Concentration: _____
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: _____
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: _____
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study: _____
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: _____

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?
see attachment #1 for information re: WOMS 408

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>

See attachment #2

Identify other units affected by the proposed changes:

(Attach permission from the affected units. If no other unit is affected, enter "None")

None

Describe the rationale for the proposed program change(s):

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

See attachment #3

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and include a side-by-side comparison of the credit distribution before and after the proposed change.)

See attachment #4

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson *Jatagami Postarol* Date *11/05/2010*

Dean of College _____ Date _____

Chairperson, College Curriculum Committee _____ Date _____

Chairperson, Senate Com. on UG or GR Studies _____ Date _____

Chairperson, Senate Coordinating Com. _____ Date _____

Secretary, Faculty Senate _____ Date _____

Date of Senate Resolution _____ Date to be Effective _____

Registrar _____ Program Code _____ Date _____

Vice Provost for Academic Affairs & International Programs _____ Date _____

Provost _____ Date _____

Board of Trustee Notification _____ Date _____

Addendum to University Faculty Senate Form

Academic Program Approval

#1 List new courses required for the new or revised curriculum. How do they support the overall objectives of the concentration?

Women's Studies is initiating a concentration in Domestic Violence Prevention and Services (under a grant from the Verizon Foundation). The concentration will consist of 15 credits. Twelve credits of the 15 credits are required coursework. Of those 12, 9 credits are already on the books: WOMS 240 Women and Violence, WOMS/HDFS 409 Domestic Violence Services, WOMS 498 Internship in Women's Studies. The remaining 3 credits can be taken from among three additional courses that are already on the books (WOMS/CRJU 350 Gender and Criminal Justice, WOMS/SOCI/CRJU 417 Sex Crimes and Punishments, CRJU 498 Crime Victims and Victim's Rights). The proposed course, WOMS/HDFS/SOCI/CRJU 408 will cover material not offered in the other three required courses. This course will provide the final piece of the concentration, is required for the concentration, and fills a gap that exists in the curriculum.

#2 Explain, when appropriate, how this new curriculum supports the 10 goals of undergraduate education.

Learn how to think critically and solve problems - Students in this course will critically evaluate current policies and practices in the field of domestic violence work. 2. Develop the ability to integrate academic knowledge with experiences that expand the boundaries of the classroom - Students will read and engage with information about the application of policies and practices in the real world (US and abroad) as related to domestic violence. 3. Understand the foundations of US society including the significance of its cultural diversity - Domestic violence differently affects diverse communities including immigrant women, differently-abled women, and women of color. Students in this course will be asked to familiarize themselves with various populations and culturally sensitive responses and practices in their communities.

#3 Describe the rationale for the proposed concentration.

Women's Studies holds, as part of its mission, the belief that scholarship is connected to activism. This program embodies those principles and exemplifies our commitment to work in the wider community. Finally, domestic violence is an ongoing and intractable problem. This program will provide a group of highly motivated and thoroughly trained people who can make a real difference in the lives of survivors and for the domestic violence programs that serve them.

Women's Studies students are often interested in careers in domestic violence work and this program would provide them with the opportunity to pursue these interests and find jobs post-graduation. The collaboration will combine a research-based education with direct service experience that will offer students the skills and expertise needed to be successful working in this complex arena. In addition, students will graduate either having completed or having made

significant progress toward completing the requirements for certification as Domestic Violence Specialists. To our knowledge, this may be the first undergraduate program of its kind in the region and probably in the country. Moreover, through internships and summer grants, the students enrolled in this program will be available to assist community agencies who, particularly in tough economic times, welcome such support.

#4 Program Requirements:

DEGREE: BACHELOR OF ARTS

MAJOR: WOMEN'S STUDIES

CONCENTRATION: DOMESTIC VIOLENCE PREVENTION AND SERVICES

CURRICULUM

CREDITS

University and College requirements.

MAJOR REQUIREMENTS

WOMS 201	Introduction to Women's Studies	3
WOMS 202	Introduction to International Women's Studies	3
WOMS 216/PHIL 216	Introduction to Feminist Theory	3
WOMS 410	The Study of Women's Studies	3

The following 4 courses:

WOMS 240	Women and Violence	3
WOMS/HDFS/SOCI/CRJU 408	Domestic Violence Policy and Prevention	3
WOMS/HDFS 409	Domestic Violence Services	3
WOMS 498	Internship in Women's Studies	3

One of the following 4 courses:

WOMS/CRJU 350	Gender and Criminal Justice	3
WOMS/SOCI/CRJU 417	Sex Crimes and Punishments	3
WOMS 498	Internship in Women's Studies (for repeat credit)	3
CRJU 498	Crime Victims and Victim's Rights	3

Any one additional course in Women's Studies or cross-listed with Women's Studies.

ELECTIVES:

After required courses are completed, sufficient elective credits must be taken to meet the minimum credit requirement for the degree.

CREDITS TO TOTAL A MINIMUM OF 124

Proposal for New Concentration in Women's Studies

Title: Domestic Violence Prevention and Services

I. DESCRIPTION

This new concentration creates a joint program between the Women's Studies Department and the Delaware Coalition against Domestic Violence (DCADV) that will provide academic credit, agency-based internships, summer practicums in the community, and an opportunity to become a certified Domestic Violence Specialist.

DCADV is the certifying agency in Delaware for Domestic Violence Specialists. The application for certification is rigorous and detailed. DCADV will work with Women's Studies and our contributing faculty (all of whom have been consulted and are eager to participate) to ensure that the courses we offer supply the necessary knowledge goals for certification. The process of gaining the certification, under the guidance of Women's Studies faculty and DCADV, will include assessment of knowledge and skills.

II. RATIONALE AND DEMAND

A. Institutional Factors

1. The concentration will have a selective entry. We will recruit successful students and provide them opportunities to further their success through class work, internships, and practicums. They will also engage with the wider community and have opportunities to network and expand their practical skills and knowledge.
2. This concentration was planned as a grant proposal in collaboration with DCADV and the faculty members who teach relevant courses in WOMS, SOCI, CRJU, and HDFS. We already have a concentration in Women in Global Perspective, and we used that format as a guide. All but one of the necessary courses is already in place, so structuring the curriculum has been relatively easy. The additional course needed to round out the curriculum has been submitted for approval.
3. SOCI, CRJU, and HDFS already offer the necessary courses as cross-lists for WOMS. These courses are offered on a regular basis and we will not make additional demands on those departments.

B. Student Demand

1. The concentration consists, for the most part, of courses already offered. These courses are extremely popular with students and almost always fill in pre-registration. We believe this is one measure of interest in the field addressed by the new concentration. Women's Studies students are often interested in careers that affect a reduction in violence against women and in various roles in helping agencies, as well as human resources, the law and public policy. We expect that the concentration will attract students to UD (this is a groundbreaking initiative unavailable elsewhere) and will attract students to the major. Students who complete the Advocacy Certification Program will have enhanced skills that will make them attractive to potential employers. In addition, for those who wish to pursue

further education in a variety of related fields, the concentration and certification will provide them with proof of focus and commitment that would appeal to graduate and professional programs. Not least, the skills gained in the program will provide valuable personal resources for students who enroll. They will recognize abuse when they see it, be prepared to intervene appropriately, and, perhaps, be less likely to find themselves in violent relationships.

C. Not relevant

D. Not relevant

E. Demand and Employment Factors

1. The concentration will lead toward certification as Domestic Violence Specialists. It is anticipated that students in the concentration will complete all of the requirements for certification except for the 2,000 hours of contact work with victims. The internships and practicums will provide some hours, but students will graduate with "Institutional Recommendation for Certification" contingent on finishing the required hours of work, either as volunteers or as employees of an organization.

There is still demand for skilled domestic violence workers in a variety of areas, including police, law, social work, human resources, shelters, schools, medical facilities, etc. In addition, there is demand from students. Women's Studies currently offers an internship course. The majority of students who seek internships wish to be placed in agencies that work on domestic violence, either as policy or service organizations. Finally, there is demand in the community for students to work as interns in the field.

F. Regional State and National Factors

1. There is only one other university that I am aware of that offers very comprehensive DV education. Rutgers describes its focus as: "The Department of Sexual Assault Services and Crime Victim Assistance (VPVA) offers diverse programs, projects, and events to educate our community about interpersonal violence and to meet the needs of Rutgers students, faculty, and staff. Additionally, new programs and projects are continuously in development. We welcome your ideas for different ways to reach community members and to work together to create a community free from violence." The Rutgers program differs from ours in that it is not an academic program and it does not collaborate with the New Jersey Coalition against Domestic Violence for certification as DV Specialists. Our proposal appears to be unique.
2. DCADV provides certification for DV Specialists. They are our partners on this proposal. We will also work with agencies that provide services for DV victims and DV policy providers to supply internships and practicums for our students.

Timetable: Develop joint curriculum and assessment tools w/DCADV (Mo. 4). Work w/6 community agencies to develop internship and practicum placements (Mo. 6) Recruit first group of six students for program (Mo. 6). Work with 4 faculty members to incorporate materials into courses (Mo. 8). First semester of program in place w/6 students enrolled in courses (Mo. 12). Conduct recruitment of the second student group for the following year (Mo. 12). Assess student progress through program and ability to apply skills (Mo. 15). First

internship and practicum placements are in place to accept students (Mo. 15). First students graduate from program w/demonstrable skills to advocate for victims/survivors on micro and macro levels (Mo. 21). Cycle of student recruitment, community agency contacts, faculty support, course planning, student assessment, internship and practicum placement, and graduation w/certification continue through Year 3. At this point the concentration should be routine and self-sufficient. WOMS is committed to continuing to support summer practicums.

G. Other Strengths

1. We have a rich resource in faculty who teach and do research on violence against women. The contributing faculty for this concentration are Susan Miller (WOMS/SOCI/CRJU), Ruth Fleury-Steiner (WOMS/HSFS), Marie Laberge (WOMS), Crystanthi Leon (WOMS/SOCI/CRJU), and Jessica Schiffman (WOMS). I suspect that, over time, we will add faculty to that list. Also, all but one of the courses needed for the concentration are already offered. Our strong relationships with community organizations are also a strength. Through our internships we have developed relationships with many agencies that provide service or develop policy related to DV. Finally, we believe this is the only academic program of its kind.
2. We are collaborating with DC ADV. See the appendices for the agreement letter.

III. ENROLLMENT, ADMISSIONS AND FINANCIAL AID

A. Enrollment

1. The concentration will be limited by the number of summer stipends we can provide for practicums. We anticipate 5-6 our first year with more the second year. After that, we will need to raise funds for continuing stipends. We will ask students to submit a short proposal for admission to the concentration and academic standing will also be a factor.
2. The concentration will be open starting in 11F.

B. Admission Requirements

1. The WOMS Curriculum Committee will evaluate student proposals and gpa for admission to the concentration.

C. Student Expenses and Financial Aid

1. Initially all costs for the curriculum will be covered by the Verizon Foundation grant. At the end of the third year the only expected costs will be to cover summer stipends for student practicums. WOMS is committed to funding those on an ongoing basis.

IV. CURRICULUM SPECIFICS

A. Institutional Factors

1. Students will receive a BA in WOMS with a concentration in Domestic Violence Prevention and Services.

B. Describe the curriculum

1. The concentration consists of 15 hours of required credits in addition to existing major requirements. They include four required 3-credit courses, one of which is an internship in a

domestic violence agency in the community. Students also take 1 additional course from a list of 4 possibilities. Finally, students will perform a summer practicum consisting of 400 hours working in a domestic violence agency in the community.

2. DEGREE: BACHELOR OF ARTS

MAJOR: WOMEN'S STUDIES

CONCENTRATION: DOMESTIC VIOLENCE PREVENTION AND SERVICES

CURRICULUM

CREDITS

University and College requirements.

MAJOR REQUIREMENTS

WOMS 201	Introduction to Women's Studies	3
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WOMS 216/PHIL 216	Introduction to Feminist Theory	3
WOMS 410	The Study of Women's Studies	3

The following 4 courses:

WOMS 240	Women and Violence	3
WOMS/HDFS/ SOCI/CRJU 408	Domestic Violence Policy and Prevention	3
WOMS/HDFS 409	Domestic Violence Services	3
WOMS 498	Internship in Women's Studies	3

One of the following 4 courses:

WOMS/CRJU 350	Gender and Criminal Justice	3
WOMS/SOCI/CRJU 417	Sex Crimes and Punishments	3
WOMS 498	Internship in Women's Studies (for repeat credit)	3
CRJU 498	Crime Victims and Victim's Rights	3

Any one additional course in Women's Studies or cross-listed with Women's Studies.

ELECTIVES:

After required courses are completed, sufficient elective credits must be taken to meet the minimum credit requirement for the degree.

3. Courses in the concentration provide multicultural credit (WOMS 201, WOMS/CRJU 350) and breadth requirements (WOMS 201).
4. See Appendices for letters of support from SOCI/CRJU and HDFS.

V. RESOURCES AVAILABLE

A. Learning Resources

1. These are already sufficient for WOMS and will certainly cover the concentration. See a letter of support from the library in the appendices. There are 7 possible community placements for internships and practicums. Many already supply placement opportunities for WOMS students, often multiple students each semester.

B. Faculty/Administrative Resources

1. Dr. Jessica Schiffman is Associate Chair and Assistant Professor of WOMS. She is overseeing the concentration. Her area of scholarship is gender violence. She is the co-editor of *Gender Violence: Interdisciplinary Perspectives, 2nd Edition*, NYU Press, 2007. Her position is CNTT.

The other faculty members who will teach courses for the concentration are: Dr. Susan Miller, Professor of SOCI/CRJU/WOMS; Dr. Ruth Fleury-Steiner, Associate Professor of HDFS/WOMS; Dr. Marie Laberge, Assistant Professor of WOMS (CNTT), and Dr. Crysanthi Leon, Assistant Professor of SOCI/CRJU/WOMS. Carol Post, Executive Director of DCADV will occasionally teach a course on s-contract. She has a MA in SOCI from UD and is a nationally recognized leader in DV advocacy and policy. See appendices for CVs.

C. External Funding

1. The Verizon Foundation is providing \$187,348 to jumpstart the concentration.

VI. RESOURCES REQUIRED

All budgetary needs will be covered by the Verizon grant until the end of year 3. At that point the concentration will be fully operational, relationships with community agencies will be solidified for internships and summer practicums, and WOMS will step in to cover any costs.

VII. IMPLEMENTATION AND EVALUATION

A. Implementation Plan

1. Hire Academic Coordinator to implement the program (Mo 1). New hire and PI meet with faculty, DCADV, and Community Organizations (Mos. 2 and 3). Develop joint curriculum and assessment tools w/DCADV (Mo. 4). Work w/6 community agencies to develop internship

and practicum placements (Mo. 6) Recruit first group of six students for program (Mo. 6). Work with 4 faculty members to incorporate materials into courses (Mo 8). First semester of program in place w/6 students enrolled in courses (Mo. 12). Recruitment of second student group for following year (Mo. 12). Assess student progress through program and ability to apply skills (Mo. 15). First internship and practicum placements in place to accept students (Mo. 15). First students graduate from program w/demonstrable skills to advocate for victims/survivors on micro and macro levels (Mo. 21).

B. Assessment Plan

1. The Academic Coordinator will develop assessment tools to provide periodic evaluation of the progress of the students through the concentration and toward certification. The part-time staff person hired through this grant will develop a template to measure the progress of each enrolled student. Students will also meet regularly with their advisors to ensure they are on track. At the end of the 3-year grant, the supervision will be folded into advisement responsibilities for the faculty.

VIII. APPENDICES (see attached)



University of Delaware Library


OFFICE OF THE VICE PROVOST
& MAY MORRIS DIRECTOR OF LIBRARIES

University of Delaware
Newark, DE 19717-5267
Phone: 302-831-2231
Fax: 302-831-1046

November 15, 2010

Memorandum

To: Jessica R. Schiffman
Associate Chair and Assistant Professor
Department of Women's Studies

From: Susan Brynteson 
Vice Provost and May Morris Director of Libraries

I am responding to your request to supply information about the capability of the University of Delaware Library to support the proposed concentration in Domestic Violence Prevention and Services.

The University of Delaware Library with its strong interdisciplinary collections is well able to support the proposed new program up to and including at the honors degree level. Enclosed is a description of collections, resources and services available.

I would be pleased to respond to any questions.

SB/nb
Enclosure

c: Carla Guerron-Montero, Interim Chair of Women's Studies,
and Associate Professor, Department of Anthropology
Carol A. Rudisell, Librarian, Reference Department



University of Delaware Library

OFFICE OF THE VICE PROVOST
& MAY MORRIS DIRECTOR OF LIBRARIES

University of Delaware
Newark, DE 19717-5267
Phone: 302-831-2231
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November 15, 2010

Report on Library Services and Collections in Support of the
Concentration in Domestic Violence Prevention and Services

General Description

The University of Delaware Library includes the Hugh M. Morris Library, where the main collection is housed; three branch libraries located on the Newark campus, the Agriculture Library, the Chemistry Library, and the Physics Library; and a fourth branch library, the Marine Studies Library, located in Lewes, Delaware. The Library collections parallel the University's academic interests and support all disciplines. In addition to collections which directly support the Women's Studies Interdisciplinary Program, the Library has strong collections in other related areas such as Anthropology, Black American Studies, Communication, Criminal Justice, History, Human Development and Family Studies, Latin American Studies, Legal Studies, Political Science, Psychology, Sociology, and Urban Affairs.

Books, periodicals, microforms, government publications, computer databases and other electronic resources, maps, manuscripts, and media provide a major academic resource for the University of Delaware, the surrounding community, the state of Delaware, and the nation. Library staff members provide a wide range of services, including reference assistance, circulation, interlibrary loan, instructional programs, multimedia design, and assistance to the visually impaired.

The University of Delaware Library is a U.S. depository library and a U.S. patent depository library and contains a complete file of every patent the U.S. Office of Patents and Trademarks has issued.

The online catalog, DELCAT, provides access to millions of items by author, title, subject, and keyword.

Library collections number over 2,800,000 and are broad based and comprehensive. In 2009/2010, the Library Web <www.udel.edu/library/> received over 1,500,000 virtual visits.

The University of Delaware Library is a member of the Association of Research Libraries, OCLC, the Center for Research Libraries, LYRASIS, CIRLA (The Chesapeake Information and Research Library Alliance), NERL (NorthEast Research Libraries), and Portico.

The University of Delaware Library is also an Affiliate Member of the National Network of Libraries of Medicine (NN/LM) Middle Atlantic Region and shares its strong collection of health sciences resources by supplying non-profit libraries in Delaware, including hospital libraries, with articles and books from the University of Delaware Library via interlibrary loan at no charge.

Specific Support for the Concentration in Domestic Violence Prevention and Services

Funds are designated at the beginning of each fiscal year for the support and strengthening of the collections including those related to Women's Studies. Support for the concentration in Domestic Violence Prevention and Services is supplemented by funds used to purchase materials in the related areas noted previously as well as funds for the licensing of electronic resources.

The Library subscribes to many print journals and an enormous number of electronic journals which support Women's Studies. A list of electronic journals by subject is available from the Library Web by clicking on "Electronic Journals" at the top of the main page <www.udel.edu/library/>. In addition to various reference sources in print (see the "Research Guides" section of the Subject Guides available under the section "Subject Guides A-Z" on the Library Web page). The databases are listed on the Library Web at <<http://www2.lib.udel.edu/subj/wost/db.htm/>> and include such general databases as Academic OneFile, CQ Researcher plus Archive, Ethnic NewsWatch, GenderWatch, LexisNexis Statistical Insight, and Opposing Viewpoints in Context. Indexes and abstract services include Family and Society Studies Worldwide and Women's Studies International. Subject-specific databases include America: History and Life, PsycINFO, and Sociological Abstracts.

In addition, the Library provides access to such important electronic databases as ABI/Inform, Biography Reference Bank, EconLit, Expanded Academic ASAP Plus, General Business File ASAP, Historical Abstracts, JSTOR, LexisNexis Academic, LexisNexis Congressional Universe, LexisNexis Statistical Universe, MarciveWeb DOCS (government documents), The New York Times (Historical), PAIS International, Project MUSE, ProQuest Dissertations and Theses, STAT-USA, Web of Science, WorldCat, WorldCat Local, and World News Connection. Several databases incorporate the Library's major linking service, Get It, for electronic access to the full text of journal articles. Census information and other demographic data are available as is a wide range of printed and electronic reference sources.

The Library also subscribes to RefWorks, a web-based bibliographic and database management system that can be used with most databases.

The Library also maintains an Institutional Repository (see: <dspace.udel.edu:8080/dspace/>), which archives research reports and documents and other resources produced by University of Delaware faculty.


The Library has a strong collection of videotapes and films which cover a wide range of subjects which could possibly relate to Women's Studies. The video collection is heavily used; is increasing in size; and there has been much consultation about it by Francis Poole, Librarian and Head of the Instructional Media Collection Department, with faculty in a number of disciplines.

A professional librarian, Carol A. Rudisell, Librarian in the Reference Department, serves as liaison to the faculty in the Women's Studies. Suggestions for purchases received by the Library for

Jessica R. Schiffman
November 15, 2010
Page 3

materials related to Women's Studies are directed to Ms. Rudisell, who also regularly consults faculty about priorities and the direction the collections should take. Ms. Rudisell is also available for instruction in the use of the Library for students and faculty.

She maintains a subject Web site for Women's Studies which can be accessed from the Library Web <www.udel.edu/library/> by clicking on "Subject Guides A to Z" or directly by the URL <<http://www2.lib.udel.edu/obj/wost/>>. In addition to electronic resources, it contains detailed descriptions of selected primary resources including printed collections; visual material; and manuscripts and archival materials.



Susan Brynteson
Vice Provost and May Morris Director of Libraries

Tuesday, November 23, 2010
11:05 AM

Conrad, Catherine M.

Subject: FW: Proposals for new Women's

----- Forwarded message -----

From: <ronet@udel.edu>
Date: Tue, Nov 23, 2010 at 8:48 AM
Subject: Re: Proposals for new Women's
To: Jessica Schiffman <jessica13.jessica@gmail.com>

Dear Jessica: The department of Sociology and Criminal Justice unequivocally supports the concentration in Domestic Violence Prevention and Services.

Ronet Bachman
Professor and Chair
Dept. of Sociology and Criminal Justice
University of Delaware
Newark, DE 19716
Phone: 302-831-8233

--

Jessica Schiffman, Ed.D.
Assistant Professor and Associate Chair
Department of Women's Studies
University of Delaware

The only thing that makes life possible is permanent, intolerant uncertainty: not knowing what comes next.
Ursula LeGuin

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Assistant Professor and Associate Chair
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