

Checklist for Curriculum Proposals

- ☒ 1. Are all **signatures on the hard copy of the proposal**?
- ☒ 2. Is the **effective date** correct?
- ☒ 3. Is the **rationale** for the proposal consistent with the changes proposed?
- ☐ 4. Does the proposed **number of credits** match the stated number?
- ☐ 5. Have affected units been identified and contacted? Are required **support letters** attached?
- ☐ 6. Is a [resolution](#) necessary? If so, is it attached?

(Necessary for: establishing a major; disestablishing a major; a name change to any program with permanent status; a name change to a department or college; a transfer or creation of any department; request for permanent status).
- ☒ 7. Are all **courses (required or referenced)** in the UDSIS Inventory or in the approval process? [courses being proposed](#) [Challenge List](#)
- ☐ 8. Are all **university requirements** correctly specified?
 - ☐ A. Breadth requirements.
 - ☐ B. Multicultural requirement.
 - ☐ C. Writing requirement.
 - ☐ D. DLE requirement.
- ☒ 9. Are all **college requirements** correctly specified?
- ☒ 10. Is a [side-by-side comparison](#) provided?

Academic Program Approval

Submitted by: Gretchen Bauer _____ phone
number x2355

Department: _____ Political Science and International
Relations _____ email
address gbauer@udel.edu

Date: 10/23/13

Action: _____ Added language to prohibit use of one course for minor inventory

Effective term _____ 14F _____
(use format 04F, 05W)

Current degree BA
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of:
BA (Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: _____
 Proposed new name for revised or new major / minor / concentration / academic unit
 (if applicable)

Undergraduate major / Concentration: _____
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: _____ **POLITICAL SCIENCE MINOR**
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: _____
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study: _____
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: _____

Note: all graduate studies proposals must include an electronic copy of the Graduate

Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the [Course Challenge](#) list. If there are no new courses enter "None")

None

Supply support letter from the Library, Dean, and/or Department Chair if needed
(all new majors/minors will need a support letter from the appropriate administrator.)

Not needed.

Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status. [See example of resolutions.](#)

Not needed

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>

Not appropriate for this revision.

Identify other units affected by the proposed changes:

(Attach permission from the affected units. If no other unit is affected, enter "None")

None

Describe the rationale for the proposed program change(s):

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

The Minor in Political Science is 15 credits. The proposed change prohibits the use of an internship (POSC464) to meet any minor requirement. We want students to take five traditional courses from our course offerings—not an internship for 20% of their minor.

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.) [See example of side by side.](#)

Current

MINOR IN POLITICAL SCIENCE

The required 15 credits for a minor in Political Science are as follows:

POSC 150 Introduction to American Politics 3
One additional POSC course at the 200- 3
level or higher
One additional POSC course at the 300- or 3
400-level
Two additional POSC courses at the 400- 6
level

The three additional POSC courses at the 300- and 400-level should be taken in two of the four fields below:

American Politics
Comparative Politics
International Relations
Political Theory

Revised

MINOR IN POLITICAL SCIENCE

The required 15 credits for a minor in Political Science are as follows:

POSC 150 Introduction to American Politics 3
One additional POSC course at the 200- 3
level or higher
One additional POSC course at the 300- or 3
400-level
Two additional POSC courses at the 400- 6
level

The three additional POSC courses at the 300- and 400-level should be taken in two of the four fields below:

American Politics
Comparative Politics
International Relations
Political Theory

POSC 464 may not be used to satisfy a requirement for the Minor in Political Science.

ROUTING AND AUTHORIZATION: (Please do not remove supporting documentation.)

Department Chairperson _____ Date _____

Dean of College _____ Date _____

Chairperson, College Curriculum Committee _____ Date _____

Chairperson, Senate Com. on UG or GR Studies _____ Date _____

Chairperson, Senate Coordinating Com. _____ Date _____

Secretary, Faculty Senate _____ Date _____

Date of Senate Resolution _____ Date to be Effective _____

Registrar _____ Program Code _____ Date _____

Vice Provost for Academic Affairs & International Programs _____ Date _____

Provost _____ Date _____

Board of Trustee Notification _____ Date _____

Revised 02/09/2009 /khs